



## Montreal First Year Representative

### DESCRIPTION

Reporting to the Regional Director of Montreal, the First Year Representative is responsible for promoting Trek for Teens and regional activities to first year students. The First Year Representative is expected to advertise the Trek for Teens Foundation and Montreal region events as well as recruit volunteers from first year students. First Year Representative will also contribute to regional initiatives and events. This position in the organization requires attendance at all of the regional team meetings. Through this position, the candidate will truly be able to help the greater community while gaining hands-on experience. Trek for Teens will be hiring 1-2 people for this position.

### RESPONSIBILITIES

- Attend regular meetings
- Responsible for promoting Trek for Teens to first year students
- Responsible for advertising events and attracting participants and volunteers
- Support various activities and events in the Montréal region
- Effectively collaborate with various members of the Trek for Teens team

### QUALIFICATIONS

- Commitment and go-getter attitude
- Interpersonal skills, people management and able to work in a team
- Knowledge of basic advertising principles, an asset
- Prior experience an asset

## APPLY NOW

Send your **resume** and **cover letter** to our Director of Human Resources.

### SUBJECT LINE

Application: {{Position Title}} - Firstname Lastname

**EMAIL [hr@trekforteens.com](mailto:hr@trekforteens.com)**