Montreal SPONSORSHIP MANAGER

ABOUT TREK FOR TEENS

The Trek for Teens Foundation is an entirely youth-led and volunteer-run charity that focuses on raising funds and awareness for youth experiencing homelessness in Canada. We strongly believe in youth helping youth, and therefore our team is primarily made up of post-secondary students and young professionals across multiple cities in Ontario and Quebec. We strive to ensure our team member's personal growth is aligned to their work at the charity, and that they are able to develop professionally through our organization.

DESCRIPTION

Reporting to the Regional Director of Montreal, the Montreal Sponsorship Manager is responsible for all sponsorship opportunities for the Montreal region of the Trek for Teens Foundation. The Montreal Sponsorship Manager will seek out opportunities to promote the Trek for Teens Foundation mission through various monetary and in-kind sponsorships. This position requires consistent collaboration with various directors and departments. This is a sponsorship position in the organization that requires attendance at all regional sponsorship team meetings. The ideal candidate will be passionate, hardworking, and interested in sponsorship, corporate relations, and fundraising. The candidate will also have excellent communication skills. Through this position, the candidate will truly be able to help the greater community while gaining hands-on experience.

RESPONSIBILITIES

- Attend regular meetings
- Responsible for locating sponsorships and contacting corporations on behalf of the Montreal region of the Trek for Teens foundation
- Responsible for contact organizations, businesses, athletic/recreational studies for donations or discounts for various in-kind and monetary sponsorships
- Develop partnerships with local organizations
- Various other logistics involved in the organization, such as attaining food and refreshments for events and tabling for events, and completion of sponsorship applications
- Update the finance manager on any sponsorships obtained

QUALIFICATIONS

- Passion for sponsorship, corporate relations, and fundraising
- Commitment and go-getter attitude
- Dedication to the cause of youth homelessness
- Prior experience an asset

COMMITMENT

We expect a minimum commitment to this position for one year. However, our members often choose to remain in their position beyond their expected commitment, or transition to positions beyond their current role.

The expected weekly time commitment is 3-5 hours. This is a remote role, with occasional in-person engagement.

TREK FOR TEENS FOUNDATION

MONTREAL SPONSORSHIP MANAGER

JANUARY 2025

APPLY NOW

Send your **resume** and **cover letter** to our Director of Human Resources.

SUBJECT LINE

Application: {{Position Title}} - Firstname Lastname

EMAIL hr@trekforteens.com

Applications to this position will be considered on a rolling basis. We will be in touch within a few days regarding an interview opportunity.